

MHHS Programme Steering Group (PSG) Headline Report

Issue date: 09/06/2023

Meeting Number	PSG022	Venue	Virtual – MS Teams
Date and Time	05 July 2023 1000-1200	Classification	Public

New / Outstanding Actions

Area	Ref	Action	Owner	Due
Fast Track Design Update Process Review	PSG22-01	Programme to consider and action comments on the operation of the Fast Track Design Update Process Review raised by the PSG	Programme (Paul Pettitt)	02/08/2023
Core Capability Provider Update	PSG22-02	Programme to update DIP risk actions dates within the DIP dashboard	Programme (Richard Gwatkin)	02/08/2023
Delivery Dashboards	PSG22-03	Programme to consider most valuable way to present RAID to PSG and generate right discussions, and how to increase visibility/discussion of both Programme and participants risks and issues at relevant governance groups	Programme (Keith Clarke & Anya Neill)	02/08/2023
	PSG22-04	Programme to meet with DCC to discuss management of activities required ahead of SIT entry	Programme (Adrian Page)	02/08/2023
IPA Test Assurance Approach	PSG21-05	Programme to discuss with IPA the potential inclusion of IPA test assurance activities alongside programme plan information, to assist participants' view of effort requirements	Programme and IPA	05/07/2023
Previous Meeting(s)	PSG20-01	Programme to issue communication to provide clarity on SIT timelines and other key requirements	Programme (Adrian Page)	08/06/2023
	PSG20-02	Programme to progress meeting with ESG and its contracting Programme Participants to progress Placing Reliance Policy proposals	Programme (Jason Brogden)	08/06/2023
	PSG20-03	PSG Constituency Representatives to encourage constituents to request bilateral discussion with Programme on SIT planning (e.g. to discuss systems, processes, practicalities of testing and qualification, operation of placing reliance policy, etc)	PSG Constituency Representatives	08/06/2023
	PSG18-05	Look into the assurance process for LDSOs for the accuracy of data for DUoS billing	Jason Brogden	05/07/2023

	PSG17-05	Review the post-implementation approach to Benefits Realisation and how Benefits Realisation will be handed over to Ofgem at M16	Programme (Jason Brogden)	To be reviewed at CP2
	PSG15-01	Progress work on customer segments in migration at the Migration Design Subgroup (MDSG)	Programme (Jason Brogden)	08/06/2023

Decisions

Area	Ref	Decision
Minutes and Actions	PSG-DEC55	The PSG approved the headline reports and minutes of the PSG meeting held 08 June 2023 with no amendments
SAS ToR	PSG-DEC56	The PSG approved the Terms of Reference for the Settlement Analysis Scoping Working Group (SASWG)

Key Discussion Items

Area	Discussion
Minutes and Actions	The minutes of the last meeting were approved with no amendments (DECISION PSG-DEC55). Action wording and updates/resolutions can be found within the meeting papers.
Programme Reporting	The Programme provided status reporting as against the Programme Plan. It was highlighted the timelines to SIT commencement are expeditious and are mitigated somewhat by the phasing of participant delivery. Progress has been made in clarifying the approach to managing data with participants. Further clarity will now be provided on data cuts and how the Programme will treat and return data to participants for use in testing. The PSG were advised delivery of M9 is amber owing to the complexity and significance of activities to be managed ahead of this milestone. M9 represents CIT interval one, which is the point at which DIP and Helix are active on initial SIT activities. There is confidence activities are on track, and the Programme are engaging closely with key relevant stakeholders. The Programme advised the go/no go criteria and timeline for Control Point 2 will be tabled at the August PSG.
SAS ToR	The PSG approved the Terms of Reference for the Settlement Analysis Scoping Working Group (SASWG) (DECISION PSG-DEC56). This group is seeking to scope any work which may be required as a result of MHHS impacts on settlement. The group is a Level 4 working group under the PSG. The next meeting will be held 10 July 2023, where the group will consider the practical work it can undertake. The expected outcome of the group are recommendations for Programme Change Requests or other work. Regular reporting will be provided to the PSG.
Fast Track Design Update Process Review	Update from Programme The PSG reviewed the operation of the Fast Track Design Update Process following one month of operation. The Programme advised Interim Release (IR) 1 was implemented and contained c.130 changes arising from the Design Issues Notification (DIN) Log.

	<p>IR2 is due for implementation on 05 July 2023, and involves another c.100 changes. Participants were provided with the opportunity to object to items in IR2, to which c.30 objections were received. The Programme engaged in dialogue with objectors, and a majority rejected following bilateral discussion. One objection was tabled at the Design Resolution Group (DRG) and was resolved by agreement the item would be included in IR3.</p> <p>The Programme advised the process has been successful and has provided participants with certainty over design changes far faster than before. Continuous improvement is being employed, and the Programme are liaising with the IPA and considering how best to communicate objection deadlines. Consideration is also being given to increasing the frequency of the DIN Log refreshes from fortnightly to weekly, thereby providing a view of potential upcoming changes to the design for participants more frequently.</p> <p>IPA Comments</p> <p>The views of the IPA were invited, who advised the process had been reviewed with the Programme and has thus far been successful in increasing the frequency of design releases. The IPA agreed with the need for continuous improvement and highlighted that change marking is not currently provided until after the release of changes, which can in participants needing to review documents twice. The Programme acknowledged this and the importance of being able to review updated documentation ahead of release.</p> <p>PSG Member's Comments</p> <p>The DNO Representative supported the process and stated a belief that participants were in favour of the process and reiterated the above point regarding change marking. There was a belief DIN solutions could be articulated more explicitly within the DIN Log.</p> <p>The Supplier Agent Representative noted agents raised 16 objections to IR2, all of which were rejected. More clarity was requested over how objections could proceed to DRG for wider discussion. The Programme advised bilateral meetings will be held with agents to discuss how the process works and why objections are rejected. The Programme advised information will always be provided on why objections have been rejected, and a rejection does not mean the 'door is closed'. A request was made to ensure the DRG agenda is articulated clearly enough to ensure participants are able to allocated the best fit resources for attendance.</p> <p>The RECCo Representative noted only one RECCo objection made it through to the DRG for discussion. A request was made for clear guidance on how participants may table an item at the DRG for discussion and there was a belief this would assist the resolution of objections. The Programme advised this would be considered and the Programme are open to discussion on any matters of import (ACTION PSG22-01). RECCo agreed with the above comments on change marking, and believed this was the next gap within the process to be solved.</p> <p>The Chair advised their view is objections must be fully understood and any rejections provided with a clear and agreed rationale. The Chair considered the process is operating as intended and fulfilling its primary purpose.</p>
<p>Core Capability Provider Update</p>	<p>Updates were provided by two Core Capability Providers, the DIP and Helix.</p> <p>DIP Updates</p> <p>The PSG were advised that following the onboarding of the DIP service provided in January 2023, and following the design phase, the build phase has commenced. The Programme advised the build was 5/8ths complete and is now moving toward the testing phase. All is believed to be on track. The DIP is a key component of the MHHS Target Operating Model (TOM) and the Programme are working closely with Avanade, the DIP Service Provider, to manage, monitor, and build. This is on track for Delivery by M9 and represents movement toward deployment of an industry grade core component.</p> <p>PSG Member's Comments</p>

	<p>It was highlighted some risk mitigation actions within the DIP Dashboard continued resolution dates in the past. The Programme too an action to review and amend these as required (ACTION PSG22-02). The group noted the logical architecture design deliverable was still pending sign-off. The onboarding process is to be finalised, and further details continue to be added to the draft process. The Programme are ensuring a particular focus on secondary addressing and d-flow routing.</p> <p>The Programme advised the onboarding of participants ahead of M9 will be phased. Interval 1 will include Helix, Interval 2 St Clements, and Interval 3 at the end of November 2023 will bring in wider participants. Work is ongoing to support onboarding and ensure parties are ready to commence use of the DIP, and how to ensure sufficient time before proceeding to CIT.</p> <p>Helix Update</p> <p>The Elexon Representative advised development work is progressing well. Helix have reviewed IR2 and are now reviewing IR3 to ensure assess which changes can be achieved by CIT, and any other changes can be scheduled for future system releases. Helix are relatively confident M9 is achievable.</p> <p>LR advised dev progressing well Have reviewed IR2 and now reviewing IR3 and taking on board comments and ensuring elements which can be achieved by CIT will be and anything else phased for future system releases – but not items which will impact CIT. Relatively confident M9 is achievable. Invites questions.</p>
<p>Delivery Dashboards</p>	<p>RAID</p> <p>The PSG discussed the need to review risks and issues more closely as the Programme approaches M9. The Programme noted there is a need to understand both Programme risks and participants risks, noting very few items are raised to the RAID Log by participants. The Chair noted an intention to commence presentation of key risks to relevant governance groups for discussion and monitoring. Several PSG members agreed this would assist in obtaining a breadth of views and ensuring input on the management of risks and issues. The Programme committed to considering the best way to present RAID items to the PSG and how to ensure visibility and generate valuable discussion of both Programme and participants risks at relevant Programme governance groups (ACTION PSG22-03). The group noted the potential challenges with discussing participant risks which may involve commercial sensitivities.</p> <p>SIT Status</p> <p>The Programme noted all SIT participants have now been confirmed.</p> <p>The DCC Representative advised their status as a Core Capability Provider is currently amber, and whilst DCC are on track for SIT entry, there are risks which exist around data requirements. DCC are collaborating with the Programme to ensure mitigating action are underway. The amber status reflects the short timelines to SIT entry and DCC not being fully clear on the requirements for test data. There are also outstanding questions over environments and defect management. The representative believed the right conversations were ongoing, and there was a positive focus on resolving the ‘known unknowns’. The Programme Testing Lead added that weekly bilaterals are being held with DCC and offered to discuss directly with DCC to ensure appropriate action are proceeding on both sides (ACTION PSG22-04). It was noted DCC’s role regarding data will be for SIT Functional rather than CIT, and the status could reasonably be described as a ‘pale’ amber.</p> <p>IPA Updates</p>

	<p>The IPA advised they are coming to the end of the first testing assurance activity and thanked those who participate, noting it was a constructive experience. Feedback from participants has been largely in line with what the Programme has reported. Parties are on the for CIT. A fuller update will be provided at the next PSG.</p>
--	---

Date of next meeting: 02 August 2023 10am